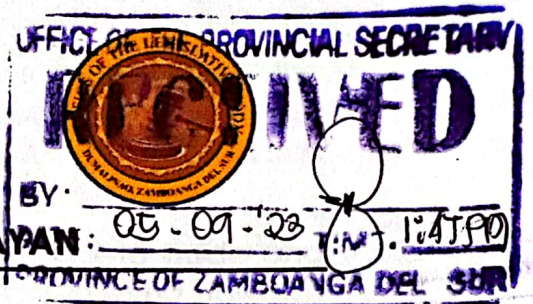




Republic of the Philippines  
 Region IX  
 Province of Zamboanga del Sur  
**MUNICIPALITY OF DUMALINAO**  
**OFFICE OF THE SANGGUNIANG BAYAN**



**EXCERPTS FROM THE MINUTES OF THE 32<sup>ND</sup> REGULAR SESSION OF THE 12<sup>TH</sup> SANGGUNIANG BAYAN OF DUMALINAO, ZAMBOANGA DEL SUR, HELD AT SB SESSION HALL ON APRIL 24, 2023.**

**Present:**

- |                                   |                        |
|-----------------------------------|------------------------|
| <b>HON. LORENZO S. ALCANTARA</b>  | - Municipal Vice Mayor |
| <b>HON. RONALDO D. ENCABO</b>     | - SB Member            |
| <b>HON. ARNOLD L. FLORES</b>      | - SB Member            |
| <b>HON. FREDERICK R. BALANDRA</b> | - SB Member            |
| <b>HON. HERMES B. CABALES</b>     | - SB Member            |
| <b>HON. MA. GEMMA C. ALBISO</b>   | - SB Member            |
| <b>HON. RHOLLY A. LABANG</b>      | - SB Member            |
| <b>HON. ROMEO G. LIGAN</b>        | - SB Member            |
| <b>HON. JELITO R. PEÑONAL</b>     | - SB Member            |
| <b>HON. JEZIEL R. DAGUPAN</b>     | - SKF President        |
| <b>HON. ROMEO D. PARILA</b>       | - IPMR                 |

**Absent:**

- |                                  |                       |
|----------------------------------|-----------------------|
| <b>HON. JESSIE NIEL C. PAULO</b> | - ABC President – O.B |
|----------------------------------|-----------------------|

**ORDINANCE NO. 2023-04-479**

**AN ORDINANCE PROVIDING A COMPREHENSIVE CODE FOR THE YOUTH OF THE MUNICIPALITY OF DUMALINAO, ZAMBOANGA DEL SUR, AND PROVIDING FUNDS THEREOF AND FOR OTHER PURPOSES.**

**WHEREAS**, under Article 2 Section 13 of the 1987 Philippine Constitution states that the State recognizes the vital role of the youth in nation building and shall promote and protect their physical, moral, spiritual, Intellectual and social well-being. It shall inculcate in the youth, patriotism and nationalism and encourage their involvement in public and civic affairs;

**WHEREAS**, according to Republic act No 10742 also known as the Sangguniang Kabataan Reform Act of 2015 has introduced innovations such as the institutionalization of a local youth development council, creation of a youth affairs office, establishing mandatory training and providing an anti-political dynasty provision among others;

SANGGUNIANG BAYAN OF DUMALINAO, ZAMBOANGA DEL SUR

*(Handwritten signatures of council members)*



**WHEREAS**, the Local Government Unit of Dumalinao ensures that the Dumalinaoan youth are protected, empowered, and be given an opportunities to fully develop their potentials in order to contribute in the community;

**WHEREAS**, a Comprehensive Code for the Youth is essential to guide and support the programs, policies, and services that are geared towards promoting the welfare and development of the youth;

**NOW THEREFORE**, on motion by **HON. JEZIEL R. DAGUPAN** and severally seconded by all members present during the session;

**BE IT ORDAINED** by the 12<sup>th</sup> Sangguniang Bayan of Dumalinao, Zamboanga del Sur, in session assembled that:

**SECTION I. TITLE** – This ordinance shall be known as **“KABA-D CODE” (Kabataang Dumalinaoan Code)**.

**SECTION II. DECLARATION OF POLICY.** It is hereby declared the policy of the Local Government Unit of Dumalinao to:

- a. promote the rights and interests of the youth;
- b. provide for their welfare and development;
- c. encourage their participation in community activities;
- d. protect them from exploitation, abuse, and neglect;
- e. provide them with opportunities for education, training, and employment;
- f. promote their health and well-being;
- g. support their social, cultural, and recreational activities;
- h. encourage their active involvement in the affairs of the Municipality;
- i. recognize their role as partners in community development; and
- j. ensure their representation in decision-making bodies in local governance.

**SECTION III. DEFINITION OF TERMS** – For the purposes of this ordinance, the following terms are defined:

1. Youth - refers to those persons whose ages range from fifteen (15) to thirty (30) years old as defined in the Republic Act No. 8044. For the purpose of targeted programming for the youth, the age disaggregation shall be considered as follows:

---

SANGGUNIANG BAYAN OF DUMALINAO, ZAMBOANGA DEL SUR

*[Handwritten signatures of council members]*

2



*[Handwritten signature]*



- A.15-17 years old - Child Youth;
- B.18-24 years old - Core Youth; and
- C.25-30 years old - Adult Youth.

2. Working Youth - refers to all youth whose ages range from 18-30 years and who are employed either on a regular or temporary basis.
3. Out-of-School-Youth - refers to all youth of school age, whether organized or not, who are unable to avail of the formal school system or who have dropped out from formal elementary, secondary, tertiary or vocational education.
4. In-School Youth - refers to all youth of school age, whether organized or not, presently enrolled with any educational, vocational institution, which include but not limited to the following school organizations (academic or non-academic), student government, fraternities and sororities.
5. Special Advocacy-Based Youth - refers to any youth organization whose primary purpose is to serve youth with particular needs namely, youth with disabilities, youth in situations of armed conflict, victims of natural disaster and calamities, youth offenders, delinquent youth, LGBTQ youth, drug dependent youth, street youth, abuse /exploited youth and abandoned/neglected youth among others.
6. Faith-based Youth - refers to all youth organizations organized under the rules and regulations of a religious institution and recognize as such.
7. The Cultural Identity-based Youth - refers to youth organizations whose primary purpose is to advance the cultural identity of the Indigenous people.
8. Youth Organizations - refers to organizations whose majority of membership are youth residing in the particular barangay or contiguous area and whose advocacy centers on serving the youth in that particular area.
9. Council -refers to the Dumalinao Youth Development Council or DYDC.
10. Commission - refers to the National Youth Commission.
11. Center - refers to the Dumalinao Bukasyon Teen Center.
12. Code - refers to the Comprehensive Code for the Youth in the Municipality of Dumalinao.

**SECTION IV. DUMALINAO YOUTH DEVELOPMENT PLAN.** The Dumalinao Youth Development Council shall formulate a comprehensive program for the youth after thorough consultation with the Sangguniang Kabataan, youth groups, other government agencies, private sector, and non-government organizations.

---

SANGGUNIANG BAYAN OF DUMALINAO, ZAMBOANGA DEL SUR

*[Handwritten signatures]*



**SECTION V. CREATION, FUNCTIONS, AND COMPOSITION.** There shall be established a Youth Development Council to ensure the wide multi-sectoral youth participation in local governance and shall be headed by the Sangguniang Kabataan Pederasyon President, co-chaired by the Sectoral Chairperson and composed of representatives of youth and youth-serving organizations in the municipal level.

A. The Council shall have the following functions:

1. Serve as the core of the advocacy on youth participation in nation-building and youth empowerment;

2. Finalize the three (3) year LYDP that is anchored in the PYDP and the development plans of the Municipality of Dumalinao. The LYDP shall be initially drafted by the respective SK Pederasyon and shall be finalized by the DYDC. This shall be submitted to the LCE for inclusion in the Local Development Plan and subsequently endorsed to the Sanggunian Bayan. These plans shall give priority to programs projects and activities that will promote and ensure the meaningful youth participation in nation-building, sustainable youth development and empowerment, equitable access to quality education, environmental protection, climate change adaptation, disaster risk reduction and resiliency, youth employment and livelihood, health and anti-drug abuse, gender sensitivity, social protection, capability building and sports development;

3. Monitor and evaluate the implementation of the Local Youth Development Plan;

4. Formulate, adopt, and prescribe policies, guidelines, and rules and regulations that will guide the youth for the smooth operation of the Bukasyon Teen Center;

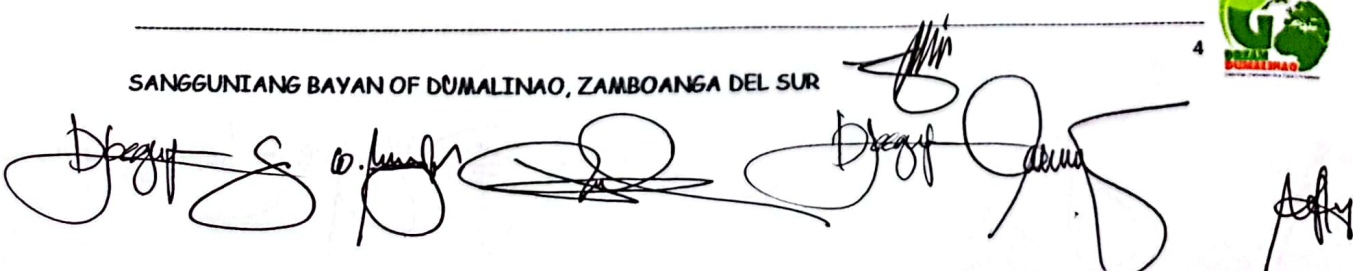
5. Receive, evaluate, modify, and approve Bukasyon Teen Center-related project proposals and accordance with the approved plans and programs of the Bukasyon Teen Center;

6. Approve the annual and/or supplemental budget of the Bukasyon Youth Center as may be submitted to it by the concerned youth sectors;

7. Formulate and approve the internal rules and regulations of the Council including policies addressing representation, substitution, absence and delinquency of council members; and

8. Perform such other functions as may be provided by law or ordinances.

SANGGUNIANG BAYAN OF DUMALINAO, ZAMBOANGA DEL SUR

A series of handwritten signatures in black ink, representing the members of the Sangguniang Bayan of Dumalinao, Zamboanga del Sur. The signatures are arranged horizontally across the page.





B. The qualifications of the members of the Dumalinao Youth Development Council:

1. Must be a citizen of the Philippines;

2. Must be a resident of Dumalinao for not less than one year immediately preceding the day of her/his election to the DYDC.

3. He/she should be at least 15 years, but not more than thirty (30) years of age on the day of his/her election to the council for the youth organization, or more than thirty (30) years old for youth-serving organization, able to read and write, Filipino, English, or the local dialect and must not have been convicted by final judgment of any crime involving moral turpitude.

C. The composition of the Dumalinao Youth Development Council. The DYDC shall be composed of twenty-one (21) members in maximum including the two (2) core members from the Sangguniang Kabataan (SK). The two (2) core members shall be composed of the president and the vice-president of the Pederasyon and shall be supported of other 19 representatives from the various youth sectors.

D. Manner of election. The election is within forty-five (45) days after the SK elections, the Municipal Local Youth Development Officer shall notify all the presidents or authorized representatives of the registered youth organizations and of youth serving organizations in the municipality, assemble them in a public venue, and by consensus per or secret balloting per youth sector. These representatives shall serve for a term of three (3) years as members of the DYDC.

E. Election of DYDC Sectoral Chairperson as Co-chairman. The nineteen (19) representatives from the youth organizations or youth serving organizations shall vote among themselves a Sectoral chairperson who shall act as a co-chair with the SK President and who shall serve a term of one year. No Sectoral chairperson shall serve for more than 3 consecutive terms. The Sectoral Co-chairperson shall coordinate with the SK President in all matters relating to sectoral concerns. Sectors are identified upon the composition of the registered youth and youth-serving organizations. The SK Pederasyon President shall be the official representative of the DYDC to the municipality council as provided for by law.

F. Convening of the DYDC. Any of the Co-chairpersons (*SK Chairperson and the Sectoral Chairperson*) with the concurrence of one another may call a meeting. The SK Pederasyon President, or in his/her absence, the Vice-President shall initially convene the council and shall be given preference to preside over the meeting.

---

SANGGUNIANG BAYAN OF DUMALINAO, ZAMBOANGA DEL SUR



5

A series of handwritten signatures in black ink are written across the bottom of the page, below the text "SANGGUNIANG BAYAN OF DUMALINAO, ZAMBOANGA DEL SUR". There are approximately seven distinct signatures.

G. Meetings and Quorum. The DYDC shall schedule a meeting every quarter, and as often as needed. However, if the President, the Vice President of the SK or the Sectoral Chairperson fails to convene the DYDC as scheduled, at least one-third of the total membership of the DYDC may call for a meeting. In both instances, a written notice shall be sent either through traditional or non-traditional means, to all members setting the date, time, place and agenda of the meeting which must be received at least two days in advance. (2) The presence of the majority (50%+1) of all members of the DYDC shall constitute a quorum.

H. Special Bodies and Committees. The members of the DYDC shall designate among themselves the alternate representatives of the SK President in all committees or special bodies in which the SK President is an official sitting member subject to the Council's internal rules. If the SK President is not available during a meeting of a committee or special body, the alternative representative shall represent the SK President and report to the latter and to Council all matters that have transpired during the meeting.

I. Advisory Group. The following shall be the resource persons whom the Dumalinao Youth Development Council may invite to shed light and advise the body on pertinent issues affecting the youth, to wit:

1. Local Chief Executive;
2. Municipal Planning and Development Coordinator;
3. Municipal Social Welfare and Development Officer;
4. Municipal Health Officer;
5. Schools District Supervisor;
6. Local Youth Development Officer;
7. SB Member, Chairperson of the Committee on Youth and Sports Development;
8. SB Member, Chairperson of the Committee on Education;
9. SB Member, Chairperson of the Committee on Health and Social Services;
10. Department Head or Representative from the Municipal Disaster Risk Reduction and Management;
11. Area Representative from the National Youth Commission; and
12. Regional Director or Representative from the Population Commission.

---

SANGGUNIANG BAYAN OF DUMALINAO, ZAMBOANGA DEL SUR

6



*[Handwritten signatures of council members]*



**SECTION V-A. YOUTH ORGANIZATION AND YOUTH SERVING ORGANIZATION.**

The Youth Organization is an organization with members entirely composed of the youth, whose ages range from fifteen (15) to thirty (30) years old with a core advocacy that serves the youth. On the other hand, Youth Serving Organization is an organization with the same core advocacy but whose members are not entirely composed of the youth, which may include civil society organizations. The Youth Serving Organization shall determine which youth sector it mainly serves.

**SECTION V-B. FORMAL ORGANIZATION OF NON-ORGANIZED YOUTH.** To give equal opportunity for the youth, from the time of the enactment of this ordinance and up to the deadline for registration set by the Commission and DILG, non-organized youth groups may formally organize themselves and register in accordance with Section V-D, this provision.

**SECTION V-C. LOCAL REGISTRATION OF YOUTH ORGANIZATION AND YOUTH SERVING ORGANIZATION.** All youth organization and youth serving organizations, with a minimum of ten (10) members in good standing and which are operating in the municipality of Dumalinao shall be accredited by the Sangguniang Bayan and registered through the Youth Organization Registration Program of the National Youth Commission.

**SECTION V-D. LOCAL VERIFICATION OF YOUTH ORGANIZATION AND YOUTH SERVING ORGANIZATION.** The Dumalinao Youth Development Officer shall verify the registration information provided by these organizations. The officer shall then send a list of registered and verified youth organizations and youth serving organizations to the National Youth Commission.

**SECTION V-E. RENEWAL, VERIFICATION AND CONTINUING LOCAL REGISTRATION.** Registered youth and youth serving organizations shall renew their local registration and verification every three years or as deemed necessary. The Municipal Youth Development Officer shall conduct a continuing registration procedure taking into consideration the budgetary and manpower requirements and the presence of youth and youth-serving organizations.

**SECTION V-F. CONDITION PRECEDENT-LOCAL REGISTRATION AND VERIFICATION.** The condition precedent-local registration and verification of youth organization and youth serving organization is a condition precedent for the participation in the DYDC elections. However, if a youth organization or youth-serving organization is denied local registration and verification, such organization can apply for special registration and verification to the National Youth Commission as provided for by law such special registration and verification entitles the organization to participate in the DYDC elections.

---

SANGGUNIANG BAYAN OF DUMALINAO, ZAMBOANGA DEL SUR



*(Handwritten signatures and marks)*



**SECTION VI. CREATION OF THE DUMALINAO YOUTH DEVELOPMENT OFFICE.** There shall be a Dumalinao Youth Development Office which shall be housed within the municipal hall with following duties and functions:

1. In accordance with Section V-C of this ordinance, register and verify youth and youth-serving organizations;
2. Provide technical assistance to the DYDC in the formulation of the LYDP;
3. Facilitate the election of the DYDC Representatives;
4. Serve as secretariat to the DYDC;
5. Conduct the mandatory and continuing training of the SK Officials and DYDC members, in accordance with the programs jointly designed and implemented by the Commission and the DILG. The local youth development officer and/or his or her staff shall apply for accreditation from the Commission in order for them to conduct the mandatory and continuing training programs of the SK officials and DYDC members;
6. Provide technical, logistical and other support in the conduct of the mandatory and continuing training programs, and to such other programs of the Commission and DILG;
7. Coordinate with the Commission with regards to the youth programs within their jurisdiction;
8. Perform such other functions as may be prescribed by law, ordinance or as the Local Chief Executive, the DILG or the Commission may require;
9. To assist the Bukasyon Teen Center in its duty as a drop in and referral center for the youth with problems such as teenage pregnancy, teenage prostitution, sexually transmitted diseases/infection, girlfriend-boyfriend relationship, parent-child relationship, substance abuse, vagrancy and other anti-social behaviour such as truancy and vandalism and other adolescent-related problems;
10. To organize and implement programs and activities that will promote a broad understanding of the problems affecting the youth in this municipality;
11. To undertake such action projects as may be necessary to promote the attainment of the objectives and purposes of this ordinance;
12. To promote and publish information and studies on the youth, especially in the municipality in all its aspects; and

---

SANGGUNIANG BAYAN OF DUMALINAO, ZAMBOANGA DEL SUR



8



13. To coordinate with any department, division, office, or any instrumentality of the local government or of the national government for such assistance as it may require in the performance of its functions.

A. Qualification of the Youth Development Officer and other staff of the office. In addition to the requirements prescribed by the Civil Service Commission (CSC) and reasonable standards set by the Human Resource Management Office, the Youth Development Officer and other staff of the office shall:

1. Be of good moral character;

2. Must have acquired experience in youth development affairs involvement in youth or youth-serving organizations for at least three (3) years; and

3. He or she shall be appointed by the Local Chief Executive, but in no case is he or she be within the fourth civil degree of consanguinity or affinity of the appointing authority.

B. Personnel and functions of the Dumalinao Youth Development Office. The following staff and their functions shall comprise the Dumalinao Youth Development Office:

A-A. Youth Development Officer IV (SG-22) shall have the following functions:

i. To direct all operations of the office;

ii. To establish procedures for the effective operation of the Office:

iii. To submit to the Municipal Mayor the rules and regulations, and other guidelines adopted by the office and approved by the Council, which would require the Local Executive's attention including annual and periodic reports;

iv. To submit Quarterly Report on the status of the youth programs, regulations in force and other pertinent information and recommendations to the Council and to other relevant agencies;

v. To delegate any function and tasks to competent staff of the Office;

vi. To prepares and submits the annual and supplemental budgets of the Office following existing budgetary rules and regulations;

vii. Subject to the approval of the Municipal Mayor and recommendation from the Council, arrange for donations, grants, gifts, and to implement sports plans, programs, and policies;

viii. To performs such other functions as may be assigned by the office of the Municipal Mayor of the Council; and

---

SANGGUNIANG BAYAN OF DUMALINAO, ZAMBOANGA DEL SUR

9



*[Handwritten signatures]*

*[Handwritten signature]*



ix. To represent the LGU-Dumalinao in any regional, national or international forum, meeting and functions related to youth development together with other youth representatives from the council.

B-B. Youth Development Officer 1 (SG-10) who shall act as the Program Coordinator for Program and Operations shall have the following functions:

i. To develop, recommend, initiate, coordinate and implement a more effective and systematic training program for the office's staff and accredited member youth organizations;

ii. To develop and maintain systematic data-based records and documentation on training;

iii. To acquire and maintain training facilities including training materials and reference;

iv. To create a pool of trainers and volunteers in the different fields of youth development and leadership; and

v. In cooperation with the whole office and other agencies of government, organize and implement the yearly Dumalinao Youth Leaders Convergence and facilitate the regular and special elections of the members of the council in cooperation with the Commission and the Department of Interior and Local Government.

C-C. Youth Development Assistant 1 (SG-5) shall have the following functions:

i. To oversee the preparation of the minutes, agenda and records the attendance and proceedings of all meetings of the Dumalinao Youth Development Council;

ii. To oversee the preparation of the office budget and other financial matters;

iii. To disseminate notices of all meetings;

iv. To be responsible for the development of internal office procedures, office internal control, document inventory, office layout and other similar matters; and

v. To perform all duties incidental to the office and those that may be delegated or assigned to her/him by the Dumalinao Youth Development Officer.

C. Other Personnel of the Dumalinao Youth Development Office. The local government unit, upon the recommendation of the Dumalinao Youth Development Officer and the council, may provide additional staffing requirements in the office and shall be appointed by the Local Chief Executive

---

SANGGUNIANG BAYAN OF DUMALINAO, ZAMBOANGA DEL SUR

10



*[Handwritten signatures and initials]*



in whatever status deemed appropriate, and in accordance with the civil service rules and regulations.

**SECTION VII. APPROPRIATION.** There shall be allocated a portion of 1% of the Annual Budget or Supplemental Budget so much amount as may be deemed necessary for the operation and implementation of the Dumalinao Youth Development Office, in accordance with accounting and auditing rules and regulations. To effectively implement this ordinance, Youth Development Fund shall be appropriated annually.

**SECTION VIII. CREATION OF YOUTH LEADERS CONVERGENCE.** There shall be a yearly congress of all registered youth organizations and youth serving organizations in the municipality or as many as needed within the year upon the approval of the DYDC. The yearly congress shall be a venue for the SK President and the various representatives from the Dumalinao Youth Development Council to present their courses of action and accomplishments for the year. It shall also be a venue where various youth leaders will discuss issues and recommend courses of action.

**SECTION IX. INTERIM DUMALINAO YOUTH DEVELOPMENT COUNCIL CHAIRPERSON.** During the absence of the Sangguniang Kabataan, the Chairmanship of the Dumalinao Youth Development Council shall be vested to the duly elected sectoral Chairman elected by the members of the said council with a term of one year and shall not serve more than three consecutive terms.

**SECTION X. IMPLEMENTING RULES AND REGULATIONS (IRR).** Within six (6) months after the approval of this Code, the Dumalinao Youth Development Council through a Technical Working Group with the assistance of the Interim Youth Development Office shall formulate and issue the appropriate rules and regulations necessary for efficient and effective implementation of any and all provisions of this Ordinance which shall be effective after approval by the Municipal Mayor.

**SECTION XI. SEPARABILITY CLAUSE.** If any provision of this Ordinance is declared invalid or unconstitutional, the remaining provisions not affected thereby shall continue in full force.

**SECTION XII. REPEALING CLAUSE.** All ordinances, local issuances or rules inconsistent with the provisions of this Ordinance are hereby repealed or modified accordingly.

**SECTION XIII. EFFECTIVITY.** This ordinance shall take effect immediately upon review and approval.

**ENACTED** this 24<sup>th</sup> day of APRIL 2023, at Dumalinao, Zamboanga del Sur.

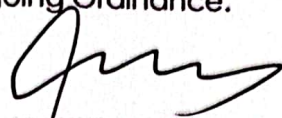
SANGGUNIANG BAYAN OF DUMALINAO, ZAMBOANGA DEL SUR

*(Handwritten signatures of council members)*





I HEREBY CERTIFY to the correctness of the foregoing Ordinance.



**ATTY. MAYUS RYAN D. ANDO**  
SB Secretary

Attested by:



**LORENZO S. ALCANTARA**  
Vice Mayor - Presiding Officer

Approved by:



**JUNAFIOR S. CERILLES, RMT, MAGD**  
Municipal Mayor

---

SANGGUNIANG BAYAN OF DUMALINAO, ZAMBOANGA DEL SUR

